



Liberty Lake Community Theatre

Liberty Lake Community Theater Meeting

April 21, 2010

Attendees: Tracy Cavanagh, Jennifer Ophardt, Vicki Weaver, Diana Zartman

Agenda:

- Status of formation
- Status of events = auditions, summer camp
- Upcoming events
- Status of Budget/ bank account
- Status of plays
- Membership status
- Fundraising

Notes:

- Formation
 - We are now officially non profit.
 - This topic can be removed from future agendas.
 - By laws needs to be modified to beef up the elections process and provide new prices and rules around memberships (non-transferable). Also need to add revision control.
- Events
 - Vocal expressions – director's meeting on Sunday. Director's contract has been signed. Everything seems to be on track. Budget was set at \$500 – which includes \$250 for lights. Donations have been coming in for the silent auction.
 - Summer Camp is off for this year due to lack of volunteers and competition.
 - Farmer's Market event has been scheduled for July 31st. Jennifer still needs to confirm this date with the Farmer's Market management. At this time we do not have a confirmed date from the organizers.
 - Liberty Lake days – scheduled for July 31 and planned by the city. Vendors in the park with carnival games, etc. Purpose is to promote businesses in the area. We were offered a free permit. Still planning to staff both events.
 - Improv event – ad posted in The Splash. Director will post a note to have people contact him and he currently has 4 people interested. They are meeting April 24th from 10am to noon.
 - Cast party event for Check Please will be held third weekend of May.
 - Jennifer's proposal to send a representative to the AACT workshop was rejected by the group.
- Status of budget/bank account
 - \$2305.44 in the bank account
 - \$391.90 for Suess Odyssey scripts and royalties
 - \$801 from Spokane Valley for spring break – have not yet been paid by Liberty Lake.
- Status of plays
 - Auditions for Seuss Odysseys May 6,8 - Directed by Ken



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- SO performance July 22-24
- Auditions for BurgerTown August 26,28 – a musical – Jennifer Ophardt is director.
- Performance for BurgerTown October 28-30
- Auditions for Christmas play Nov 4,6
- Christmas performance December 16-18
- We are opting not to do a performance in the park but instead a preview of our fundraising event prior to a movie that is consistent with our approved content.
- Membership Status
 - 26 members (19 family, 7 individual) + 4 more from this week. Database has been updated.
 - Membership dues have been reduced to \$10 and \$15.
- Fundraising
 - Jennifer will provide Diana with the list of all Liberty Lake businesses and our letter head. Diana would like to head up a letter campaign. Follow up with personal visit or phone call.
 - Diana will look at getting shirts as promotional items that we could sell at Farmers Market and Liberty Lake Days. At the same time we may also get shirts for the BOD.